

**AGENDA
ORGANIZATIONAL & REGULAR
TOWN BOARD MEETING
JANUARY 7, 2019**

1. **7:00 p.m.** Call to Order at Heritage Hall, 4200 Otter Lake Road.
2. Approval of Agenda (Additions/Deletions).
3. Approval of Payment of Bills.
4. Approval of Minutes of December 17, 2018 (Additions/Deletions).
5. **Oath of Office** – Steven A. Ruzek, Scott McCune.
6. **Organizational Meeting:**
 - 2019 Appointments, Etc.**
 - A. **Town Board Appointments:**
 - Chair/Vice Chair
 - Clerk-Treasurer
 - Finance Officer/Deputy Treasurer
 - B. **Township Officials:**
 - Building Official/Code Enforcement/Compliance Official
 - Hearing Officer
 - Economic Development Coordinator
 - Public Works Director
 - Town Planner
 - Fire Marshall/Fire Chief
 - Assistant Weed & Tree Inspectors
 - C. **Advisory Commission Liaisons.**
 - D. **Representatives to Organizations.**

**White Bear Township's
Mission:**

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- E. **Professional Services Appointments:**
 - Town Attorney
 - Town Engineer
 - Town Auditor
 - Financial & Bonding Advisors
 - Environmental Consultants
 - Animal Control Officer
 - Electrical Inspector
 - Recording Secretary
 - Cable Technician
 - Town Arborist
 - Town Veterinarians
 - F. **Roberts Rules of Order** – Adopt as Rules of Conduct for Meetings
 - G. **Official Posting Places** – Designate Official Posting Places
 - H. **Official Newspaper** – Designate Official Newspaper
 - I. **Establish Meeting Dates** – Town Board / Ratify EDA Meeting Dates
 - J. **Advisory Boards / Commission Members / Service Providers** – Recognize Service.
7. **Consent Agenda:**
- A. **2019 Utility Connection Charge** – Approve Freezing Utility Connection Charge for 2019.
 - B. **Northeast Youth & Family Services** – Approve 2019 Agreement.
 - C. **2019 Fire Service Contract Addendum** – Approve 2019 Addendum.
 - D. **Special Town Board Meeting** - Call a Special Town Board Meeting for Monday, January 14, 2019 Beginning @ 4:00 p.m. at Lucy’s Burger’s, 1190 County Road J, #700 to Attend a Retirement Gathering.
 - E. **Special Town Board Meeting** – Call a Special Town Board Meeting for Tuesday, January 15, 2019 Beginning @ 6:00 p.m. at the White Bear Lake City Council Chambers to Attend a Lake Level Meeting.
 - F. **Speed Limit Sign Request** – Receive Roger Carlson’s Request & Refer to Sheriff’s Office for Review & Comment.
 - G. **Bank Depository Designation** – Based on Staff Review & Recommendation Designate Institutions Outlined in the Staff Memo & Adopt Resolution Designating Persons to Handle Township Bank Accounts.

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- H. **Columbus Day** – Adopt Resolution Not Recognizing Columbus Day as a Holiday.
 - I. **Friday After Thanksgiving** – Adopt Resolution Recognizing the Friday After Thanksgiving as a Holiday.
 - J. **I-35E Corridor** – Adopt Resolution to Participate in the I-35E Corridor Management Team for 2019.
8. **Old Business:**
- Public Works Director Item:**
- A. **Town Parks Trash & Recycling Receptacles** – Receive Quotes & Approve Purchase.
9. **Public Hearings:** None.
10. **New Business:**
- Town Engineer Item:**
- A. **Pavement Management Plan** – Accept & Approve the Pavement Management Booklet.
- General Business:**
- B. **Code Enforcement Officer** – Discussion.
 - C. **Coal Tar/PAH's** - Discussion.
- 11. **Added Agenda Items.**
 - 12. **Open Time.**
 - 13. **Receipt of Agenda Materials & Supplements.**
 - 14. **Adjournment.**

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