

**MINUTES  
PARK BOARD MEETING  
JANUARY 18, 2018**

The meeting was called to order at 6:34 p.m.

Present: DeMoe, Josephson, Koster, Lombardi, Reeves; Town Board Liaison: Ruzek; Public Works Director: Reed; Planner: Riedesel.

Absent: Lee

**APPROVAL OF AGENDA (Addition/Deletions):** Koster moved to approve the agenda as submitted. Lombardi seconded. Ayes all.

**WELCOME TO NEW MEMBERS – JASON DEMOE & ERIK JOSEPHSON:** The Chair administered the Oath of Office for Jason DeMoe and Erik Josephson. Introductions were made and the new members welcomed.

**PUBLIC WORKS DIRECTOR REPORT:** **Ice Skating Rinks:** There are three ice skating rinks in the parks: Red Pine Park (1 rink); Mead Park (2 rinks); and Eagle Park (2 rinks). Previously there were more rinks in the park system, but due to little use they were eliminated. **Bellaire Beach House:** An update will be provided at next month's meeting; **Rutherford Park:** Residents have adopted the park subject to Adopt-A-Park requirements. Residents have removed brush and buck thorn. They have generously removed some of the brush at their expense. **Bike Trail Around the Lake:** The abandoned rail bed in Rutherford Park can be a trail corridor as part of the Lakes Link Trail. **Polar Lakes Park – Field #2:** A mound will be installed at this field. Ag lime has been removed and drain tile installed. The field looks great. Fields #1 and #3 have drain tile. Field #4 has a grass infield now. **Red Pine Trail:** Chipping is being done on the trail utilizing workers from the Ramsey County Corrections program.

**TOWNSHIP DAY / MOVIE IN THE PARK:** The Planner reported that the budget for the 2018 Township Day event in the amount of \$30,000 was approved at the Budget meeting in December. He noted that Deb Stender, Township Day Coordinator submitted a contract for this year's event. The contract was approved by the Town Board. The Event Director's update was reviewed. **2018 Township Day Theme:** There was discussion regarding having a theme for this year's event, such as a theme through the decades (a "throw-back" theme). **Possible Bands:** Power of 10 (highly recommended)l Katy Vernon; Free & Easy; WildCat Combo; Highbrow and the Shades;

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Sweet Tea; Inside Straight; Jake Nelson; American Bootleg; Michael Handler Project. **Possible Community Performances (before the bands):** Dance; Drum Line; WB Orchestra; Karate; Lakeshore Players; Joey Flip/Harmonica lessons and student performers. (It was the consensus to have Joey Flip again this year. It was a popular draw). **Special Features:** Fire Works (RES Pyrotechnics); Archery; Petting Zoo; Tamarack; Knocker Ball; Public Safety / Trucks (They will have trucks and sandbox); Inflatables are confirmed. **Bean Bag Tournament:** It was the consensus to have the bean bag tournament again this year. **Miscellaneous: Sponsorships** (need help with this); **Silent Auction:** Do again; **Stage Tent:** need quote; **Signage:** Banners and signs need to be re-evaluated – possibly new directional signs if footprint is changed. **Time for event:** 2:00 p.m. – 8:00 p.m. (fireworks).

**Movies in the Park:** Deb Stender will select movies and present selection to Park Board. It was suggested to have a mix of movies, such as one for kids and ones for older kids.

Blues Fest: Staff has not heard if they will be scheduling an event this year. LeGrandFest: They may be back this year. Staff will keep the Park Board aware of any information on the Blues Fest and LeGrandFest.

**CAMBRIDGE DOWNS – MAJOR SUBDIVISION:** The Planner reviewed a Planned Unit Development plan for property on Centerville Road north of County Road H-2, south of Anderson Lane, west of Peterson Road. The property is owned by the North Oaks Company. The development has been named Cambridge Downs and proposes 29 detached single family townhomes. The homes are traditional looking single family units but are being processed as a planned unit development, meaning a homeowners association will manage and maintain the properties. A PUD is required to have a minimum of ½ acre of land provided as an active recreation area for the residents in the PUD. This is required above and beyond the Town's Park Subdivision requirements. When reviewing residential subdivision proposals, the Town is required to consider whether parkland should be acquired or in the alternative, cash shall be required to satisfy park subdivision requirements. No public park land is proposed to be dedicated by North Oaks Company therefore the developers are expecting to pay a park dedication fee. As part of the development, the Town staff recommends including a trail along Peterson Road to Garley and Anderson Parks.

Town staff has been considering the location of a future park in this area for several years. After considerable thought staff recommends the Town acquire the Garley Park / North Oaks Lawn Service property for neighborhood park purposes. Historically, the Town has received property for a park as part of a subdivision. The North Oaks Lawn Service property is not proposed for development or subdivision as part of the Cambridge Downs development proposal so the property must be purchased by the Town rather than being acquired due to a subdivision (park land/fee).

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The Town’s Parks Open Space Map which is part of the Town’s Comprehensive Plan, identifies a future park being acquired by the Town in this neighborhood. Existing parks in this neighborhood include Anderson Park which is a small parcel of property and is primarily wetland. There is not much development potential for this lot as it is wetland. Garley Park is also located in this neighborhood. Garley Park is approximately one acre in area of a larger property owned by the North Oaks Lawn Service. The Town leases this property under contract with the previous owner. The property was recently sold. North Oaks Lawn Service, owner of the property, is a commercial business located in a residential zoning district. As a result, they are considered a legal non-conforming use operating under a Non-Conforming Use Permit. The non-conforming use permit is approved by the Town on a 5-year basis. After discussion it was the consensus that staff contact the owner of North Oaks Lawn Service regarding the park.

Lombardi moved to recommend to the Town Board to authorize Staff to start discussion with North Oaks Lawn Service regarding the Town’s long term plan for the Garley Park property. Reeves seconded. Ayes all.

**POLAR LAKES PARK: 1) CIP/PRIORITIES; 2) RESTROOM LOCATION OPTIONS:**

The Planner noted that at the December Park Board meeting a list of projects planned for Polar Lakes Park was briefly reviewed. The Park Board members were asked to review and prioritize the projects. Board members were asked to submit comments prior to the January Park Board meeting. Staff is accepting the priority lists. Due to having two new Park Board members who will need some orientation relating to the parks and projects, it is recommended to allow another month for the prioritized lists.

**Polar Lakes Park CIP:**

Ballfield Lighting – Fields #2 & #4	\$250,000	_____
Landscaping	25,000	_____
Ballfield Scoreboards (3)	45,000	_____
Parking Lot Expansion	100,000	_____
Perimeter Trail	100,000	_____
Soccer Restrooms	250,000	_____
Baseball Restrooms	250,000	_____
Grandstand	250,000	_____
Plaza Construction – Baseball Field Area	70,000	_____
Additional Playground Structure	25,000	_____
Replace Existing Playground	200,000	_____
Additional Grandstands	250,000/each	_____
Band Shell Construction	475,000	_____
Stage Area Drainage Improvements	10,000	_____
Amphitheater Concessions, Shelter, Restrooms	475,000	_____
Town Hall Improvements	?	_____
New Wetland Enhancements	20,000	_____
New Dugout Roofs	125,000	_____

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Soccer Field Lighting 100,000 \_\_\_\_\_

This year the plan is to determine the location and construct the soccer field restroom. Next year a location for a restroom for the ballfields will be determined. A plan of Polar Lakes Park was reviewed and possible locations for the restrooms were identified. The Park Board will continue to review locations.

There was discussion regarding funding for some of the projects. The Planner noted that improvements are prioritized in the Capital Improvement Plan. Other funding is received from the billboard rental. The Town receives approximately \$100,000 a year and the majority of the income is earmarked for Polar Lakes Park.

Next month Polar Lakes Park CIP will continue to be prioritized. Chair and Vice Chair positions will also be recommended.

Reeves moved to adjourn the meeting at 8:25 p.m. Koster seconded. Ayes all.

Respectfully Submitted,

Joan J. Clemens  
Recording Secretary